**AT THE WORKSHOP MEETING**

of the Town Board of the Town of Newburgh held

at 1496 Route 300 in said township at 7:00 p.m.

on Monday the 22th of July, 2024

**Present** Gilbert J. Piaquadio, Supervisor

Paul Ruggiero, Councilman

Scott M. Manley, Councilman

**Also Present** Mark C. Taylor, Attorney for the Town

Lisa M. Vance Ayers, Town Clerk

Dawnmarie Busweiler, Deputy Town Clerk

**Absent**  Anthony R. LoBiondo, Councilman

*Meeting called to order at 7:00 p.m.*

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. MOMENT OF SILENCE**

**4. CHANGES TO AGENDA**

**5. ACCOUNTING: Approval of Audit**

MOTION made Councilman Manley to approve the audit in the amount of $1,609,499.55.

Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero- yes; Councilman

Manley -yes; Councilman LoBiondo -absent; Supervisor Piaquadio -yes.

Motion passed: 3 yes; 0 no; 0 abstain; 1 absent

**6.** **ZONING: Reschedule Cannabis Local Law Zoning Amendment Public Hearing**

MOTION made Councilman Manley to reschedule the Cannabis Local Law Zoning

amendment Public Hearing for September 23, 2024 at 7:00 pm. Motion seconded by

Councilman Ruggiero. VOTE: Councilman Ruggiero - yes; Councilman Manley -yes;

Councilman LoBiondo -absent; Supervisor Piaquadio -yes.

Motion passed: 3 yes; 0 no; 0 abstain; 1 absent.

**7. ENGINEERING:**

**A. Traffic and Design Services for Route 300/Route 32 Intersection**

Patrick J. Hines, Rep. Town Engineer is requesting approval for the Proposal for Traffic and

Design for Route 300/Route 52 Intersection. This proposal is to complete a traffic analysis

of future conditions assuming the cumulative impacts of all proposed projects and a

preliminary design and cost estimate of the necessary improvements in order to assist the

Town Board in determining each project’s “fair-share.”

MOTION made by Councilman Manley to approve the Proposal for Traffic and Design

Services for Route 300/Route 52 Intersection. Motion seconded by Councilman Ruggiero.

Vote: Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo –

absent; Supervisor Piaquadio – yes. Motion passed: 3 yes; 0 no; 0 abstain; 1 absent.

**B. Budget Transfer**

James Osborne, Town Engineer, is requesting approval for a Budget Transfer to address

shortfall in Chadwick Lake-repairs to non-vehicles equipment budget in the amount of

$60,000.00 from account number 4002.5474 to 4001.5474.

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MOTION made by Councilman Manley to approve the budget transfer in the amount of

$60,000.00 to address shortfall in Chadwick Lake-repairs to non-vehicles equipment.

Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero – yes; Councilman

Manley – yes; Councilman LoBiondo – absent; Supervisor Piaquadio – yes. Motion passed:

3 yes; 0 no; 0 abstain; 1 yes.

**C. Town Justice Court Façade Upgrades**

Patrick Hines, Representative, Engineer for the Town is requesting approval for the Town

Justice Court Façade Upgrade. MHE Engineering has prepared design plans for the façade

upgrades at the existing Town Court facility. Plans have been prepared in coordination and

with input from Judge Clarino. MHE requests authorization to publicity bid on the façade

replacement project. We are recommending bids be available on August 2, 2024, and bids

being received on August 22,2024.

MOTION made by Councilman Ruggiero to approve going out to Bid for the Town Justice

Court Façade Upgrades. Motion seconded by Councilman Manley. VOTE: Councilman

Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – absent; Supervisor

Piaquadio – yes. Motion passed: 3 yes; 0 no; 0 abstain; 1 absent.

**D. GIS Phase 2 Proposal**

Patrick J. Hines, Representative, Engineer for the Town is requesting approval for the Town

of Newburgh GIS Phase 2 Proposal. The Engineering Department has solicited a proposal

from MJ Engineers for the Phase 2 GIS Services. MJ Engineers have completed the scope of

work within Phase I which included data collection, scanning and GIS System development

for existing plans, surveys, as built subdivision mapping and other information maintained

by the Town.

Phase 2 will have 3 tasks:

* Task 1 will consist of continued development of the facility infrastructure GIS layers, including digitizing water, sewer, storm sewer and other town infrastructure.
* Task 2 is a parcel analysis of the water and sewer districts, cross-referencing water and sewer permits, sewer and water lateral services, coordination with water billing accounting.
* Task 3 will develop language to be addressed in the Town road dedication specifications to require digital deliverable information which can stream line the addition of new information into the Town’s GIS System.

Phase 2 will be performed on an hourly basis not to exceed $75,000.00. The Town has a

budget line item for GIS work. This $75,000.00 fee will be paid from the GIS line item.

MOTION made by Councilman Ruggiero to approve the Town of Newburgh GIS Phase 2

Proposal. Motion seconded by Councilman Manley. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – absent; Supervisor Piaquadio – yes.

Motion passed: 3 yes; 0 no; 0 abstain; 1 absent.

**8. FLEET MAINTENANCE: Hiring of Part Time Clerk**

Highway Superintendent, Mark Hall is requesting approval to hire Terrieann Spampinato as

Part-Time Clerk in the Fleet Department. Her salary will be the same as in the Personnel

Office, $20.2683 an hour.

MOTION made by Councilman Ruggiero to approve Terrieann Spampinato as Part-Time Clerk

for the Fleet Department. Motion seconded by Councilman Manley. VOTE: Councilman

Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – absent; Supervisor

Piaquadio – yes. Motion passed: 3 yes; 0 no; 0 abstain; 1 absent.

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**9. HIGHWAY: Budget Transfer**

Highway Superintendent, Mark Hall is requesting approval for a Budget Transfer for

Emergency Culvert Replacement, Culvert exceeded drainage budget. Mr. Hall is asking to

transfer $50,000.00 for Snow Removal 5142.413 to Drainage 5140.466 and $30,000.00 from

Machinery 5130.497 to Drainage 5140.466.

MOTION made by Councilman Manley to approve the Budget Transfer in the amount of

$80,000.00. Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – absent; Supervisor Piaquadio – yes.

Motion passed: 3 yes; 0 no; 0 abstain; 1 absent.

**10. ANIMAL CONTROL: T-94 Withdrawal**

Tracey Carvell of Animal Control requests authorization to use the T-94 account to pay for

veterinarian services from Flannery Animal Hospital for a total of $160.13 for feline

services.

MOTION made by Councilman Ruggiero to approve using the T-94 account to pay for

$160.13 to Flannery Animal Hospital. Motion seconded by Councilman Manley. VOTE:

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – absent;

Supervisor Piaquadio – yes.

**11. RECREATION:**

**A. Trolly Request**

Parks and Recreation Commissioner, James Presutti seeking approval for the Coldenham

Fire Company Ladies Auxiliary to use the Trolley for the Montgomery Day Parade scheduled

for Saturday, September 7th.

MOTION made by Councilman Manley to approve the Coldenham Fire Company Ladies

Auxiliary to borrow the Trolley. Motion seconded by Councilman Ruggiero. VOTE:

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – absent;

Supervisor Piaquadio – yes. Motion passed: 3 yes; 0 no; 0 abstain; 1 absent.

**B. Start the Process to Hire a Full-Time Recreation Aide**

Parks and Recreation Commissioner, James Presutti is requesting approval to start the

process to hire a Full-Time Recreation Attendant. The funds for this position are in the 2024

budget.

MOTION made by Councilman Manley to approve the process to hire a Full-Time Recreation

Attendant. Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – absent; Supervisor Piaquadio – yes.

Motion passed: 3 yes; 0 no: 0 abstain; 1 absent.

**12. PLANNING & ZONING: Recognizing Upcoming Training Program on Wetlands Policy**

**Changes and Awarding Credit to Planning Board and Zoning Board of Appeals Members**

MOTION made Councilman Manley to approve the resolution of the town board

recognizing upcoming training program on wetlands policy changes and awarding credit to

Planning Board and Zoning Board of Appeals members. Motion seconded by

Councilman Ruggiero. VOTE: Councilman Ruggiero - yes; Councilman Manley -yes;

Councilman LoBiondo -absent; Supervisor Piaquadio -yes.

Motion passed: 3 yes; 0 no; 0 abstain; 1 absent.

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**13. ADJOURNMENT**

MOTION made by Councilman Manley to adjourn the meeting at 7:14 p.m. Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – absent; Supervisor Piaquadio – yes. Motion passed: 3 yes; 0 no; 0 abstain; 1 absent.

*Meeting adjourned at 7:14 p.m.*

*Respectfully submitted,*

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Lisa M. Vance Ayers Dawnmarie Busweiler

Town Clerk Deputy Town Clerk